

**Minutes of a meeting of Scrutiny Committee for Leader, Resources  
and Economic Growth  
held on Wednesday, 16th January, 2019  
from 7.00 pm - 8.16 pm**

**Present:** L Stockwell (Chairman)  
R de Mierre (Vice-Chair)

E Belsey  
M Belsey  
R Cherry  
R Clarke

T Dorey  
Andrew Lea  
G Marples  
J Landriani

P Reed  
C Trumble  
R Whittaker

**Absent:** Councillors N Mockford and G Rawlinson

**Also Present:** Councillors J Ash-Edwards, J Llewellyn-Burke, M Thomas-Atkin,  
G Wall and N Webster

**1. TO NOTE SUBSTITUTES IN ACCORDANCE WITH COUNCIL PROCEDURE  
RULE 4 - SUBSTITUTES AT MEETINGS OF COMMITTEES ETC.**

None.

**2. TO RECEIVE APOLOGIES FOR ABSENCE.**

Apologies were received from Councillor Rawlinson and Councillor Mockford.

**3. TO RECEIVE DECLARATION OF INTERESTS FROM MEMBERS IN RESPECT OF  
ANY MATTER ON THE AGENDA.**

Councillor Andrew Lea declared that he is a West Sussex County Councillor.

**4. TO CONFIRM THE MINUTES OF THE PREVIOUS MEETING.**

The minutes of the meeting held on 14 November were agreed as a correct record and signed by the Chairman. The minutes of the Joint Scrutiny Meeting held on 18 December were tabled with two minor amendments which were agreed as a correct record and signed by the Chairman.

**5. TO CONSIDER ANY ITEMS THAT THE CHAIRMAN AGREES TO TAKE AS  
URGENT BUSINESS.**

None.

**6. DRAFT CORPORATE PLAN AND BUDGET FOR 2019/20**

The Cabinet Member for Finance and Performance was invited to provide an introduction to the report. She acknowledged the progress of the flagship activities

over the past year and noted that the draft plan for 2019/20 allows for the progression of the Council's economic strategy.

The Chief Executive reminded Members that following scrutiny of the draft Service Plans and budget for 2019/20, the Cabinet would consider the plans and that ultimately Council would agree them and set the Council Tax at its meeting in February. She drew Members attention to two items of note – the Fair Funding Review 2018 which could have a profound effect on the budget, and the West Sussex County Council's budgetary reductions which could result in the Council incurring extra costs.

Discussion was held on the risks to the draft Corporate Plan and Budget. The Leader noted the Council's well embedded risk management arrangements. Assurance was provided that the funding for disabled facilities grants is not affected by the proposed WSCC reductions as it is ring-fenced funding from central government. However it was acknowledged that WSCC's future funding to the Health and Wellbeing team was a concern.

Members commented on the Council owned sites identified for disposal and discussed the need to address homelessness with potential funds generated from their sale. The Deputy Leader confirmed that receipts generated by the disposal of land can be used to assist with housing, and a significant sum has already been invested in providing housing options. The Chief Executive noted that whilst the Council has forecasted a reduction in spend on Bed and Breakfast accommodation, it is a demand led service so it is not possible to guarantee that using the Council's own properties will lead to a reduction in spend on temporary accommodation, particularly in the light of the new Homelessness Reduction Act and ongoing welfare reform.

Information on rental income and asset protection was discussed. The Head of Corporate Resources confirmed that rental income is increasing and as an example; details of the site at Wicks is included in the medium term financial plan. In terms of other assets, assurance was provided by the Deputy Leader that the Orchards retail assets are protected, with careful investments being made to ensure a relevant and interesting mix of units are secured, with long leases being issued. A Strategic Plan for the Orchards is being developed, with options and supporting business case being brought forward in 2019/20.

The potential budgetary increase relating to waste and recycling was discussed. Members noted the reversion to the contracted fee for garden waste collection, and the effect of WSCC's savings programme relating to recycling credits. It was noted by the Chief Executive that there is considerable disquiet amongst affected Local Authorities regarding the payment mechanism for recycling credits and the Council is actively encouraging the development of a Countywide waste strategy.

The Members considered each service commentary and summary budget tables in section 3 of the report.

Clarity was sought on the status of the Community Infrastructure Levy (CIL). The Assistant Chief Executive confirmed that the Government consulted on it in summer 2018, issuing a further consultation and recommendations in December 2018. The Council has considered the recommendations and will defer a decision until new regulations are in place.

Significant spending on the Council's outdoor facilities was discussed, as well as leisure income. In terms of the 84 hectares of open space being transferred from Homes England to the Council, the ownership and costs required to maintain it will be borne by the Council but from commuted sums. It was noted by the Leader that the leisure facilities are discretionary services which the Council chose to invest in. A great deal of work has been put into managing the outsourcing of this effectively so that investment can continue. The Head of Corporate Resources also provided assurance to the committee that there is investment in the Corporate Estates and Facilities team, noting recruitment is underway for a new Business Unit Leader and new Estates Team Leader.

The committee noted the information provided on the investment in the Council's ICT infrastructure and the increase in capacity for the Customer Services team.

A Member expressed a wish for more extensive detail to be provided in the report as a whole, in order to scrutinise whether objectives have been met. The Cabinet Member for Finance and Performance noted that the Committee scrutinises performance indicators throughout the year and if Members feel these are insufficient, they can request more information at this stage.

Members discussed the Capital Programme. It was noted by the Chief Executive that the programme is added to through the year, and the project justifications contained in the report reflect projects in a position to commence.

The Head of Corporate Resources confirmed that any receipt from the sale of land at Hurst Farm would form part of the Capital Strategy presented to the Audit Committee in March 2019 and that the working figure for the ICT Suite refurbishment is for the fabric of the suite and not for technology upgrades.

He confirmed that there is no planned capital investment spend at the present time although this was subject to opportunities arising, and that the Capital Programme is not currently funded by a loan. The option of loan finance forms part of the options detailed on p.56 of the report.

The Chairman took Members to the recommendations contained in the report, which were agreed unanimously.

## **RESOLVED**

The Committee:

Considered the proposals for 2019/20 set out in the appended report and agreed any comments or recommendations that it wishes to make to Cabinet on:

- (a) The financial outlook facing the Council;
- (b) The proposed increase in Council Tax;
- (c) The proposed placements in the Specific Reserves;
- (d) The proposed Capital Programme; and
- (e) The service commentaries and supporting summary budget tables for each business unit.

## **7. COMMITTEE WORK PROGRAMME 2018/19**

Tom Clark, Solicitor to the Council introduced the report, highlighting the two items which will appear on the next agenda. It was clarified that the next meeting would be held on 12 March 2019.

The Chairman reminded members that a working group is being convened to determine the KPI's for the next Council year and encouraged Members to volunteer to participate. Five members of this Scrutiny Committee are required along with the Chairman of the other two Scrutiny Committees.

The Chairman took Members to the recommendation which was agreed unanimously.

### **RESOLVED**

The Committee:

- (i) Agreed the Committee's Work Programme as set out at paragraph 5 of the report, noting the date of the next meeting will be 12 March 2019.

## **8. QUESTIONS PURSUANT TO COUNCIL PROCEDURE RULE 10 DUE NOTICE OF WHICH HAS BEEN GIVEN.**

None.

The meeting finished at 8.16 pm

Chairman